

IAM Committee

11/8/2007

1:30 PM to 4:00 PM

Department of Social Services

Note taker: Maria Batista

Attendees: Marie Greenberg – SCC, Mike Garner – TAX, John Willinger – DMHMRSAS, Joel McPherson – DSS, David Hines – SCV, Maria Batista – DMV, Chris Nicholl – VEC, Jim Austin – VDOT

Please read: IAM Trust Model

Please bring: Trust Model, SEC 500 and SEC 501

Agenda Topics:

Identify recorder for meetings: Marie Greenberg

Discussion: Marie opened the meeting – Introductions and discussions of our committee were necessary to bring new members current with our mission.

Conclusion: Maria Batista will record this meeting. Each meeting we will have a different recorder so that the responsibility does not fall on one person.

Action items: Send a short bio to Marie Greenberg for the IAM Committee Web page. Marie is checking to see if pictures should be provided as well.

Review IAM Trust Model: Mike Garner

Discussion: It was decided that we would break up the Trust Model requirements to streamline the review process. All of us need to save our portion of the document, make changes and return to Joel McPherson no later than Thursday, November 15th. He will compile the document and send it to us for our review before the next meeting so that we may have our comments ready.

Conclusion: John Willinger will send us the NG Enterprise Solution list. Mike will send out the questionnaire as it stands today, IAM White Paper and the Virginia Trust Model.

Action items: The review is broken out as follows:

Maria Batista – Part 1 and 2

Jim Austin – Part 3

Marie Greenberg – Part 4

Joel McPherson and

David Hines – Part 5, 6, and 7

Chris Nicholl and Mike Garner – Part 8 and 9

John Willinger – will review the entire Trust Model and forward his comments to Joel.

Review SEC500 & 501 for support of trust model: Saved for a later date.

Identify revisions to SEC500, 501: Saved for a later date.

Schedule next meeting/Set Agenda: Maria Batista

Discussion:

Next meeting date: November 19th at CESC after IT Security Council Meeting.

Agenda: Joel McPherson will be the recorder of the next meeting. Maria Batista will coordinate the review of the IAM Trust Model – each member will provide input.

Schedule next meeting / Agenda: David Hines.

Maria Batista will contact Peg Ward to extend our meeting for November 19th at CESC until 3:30 PM. Marie Greenberg discussed the ISOAG meeting – November 14th – Slide review for update on IAM Committee.

Special Note:

Maria Batista suggested to Marie Greenberg and she agreed that while we are reviewing our parts for the Trust Model – we review the SEC500 and 501 along with it to make sure that it supports what we have in the Trust Model. Make notes and be ready to discuss at the next meeting November 19th if time allows.